

**ORDINANCE 2018-12-13-1014**

**AUTHORIZING THE ACCEPTANCE OF A GRANT IN AN AMOUNT UP TO \$30,914.00 FROM THE SOUTHWEST TEXAS REGIONAL ADVISORY COUNCIL FOR TRAUMA FOR USE BY THE SAN ANTONIO FIRE DEPARTMENT FOR GOODS AND SERVICES; AND APPROVING A PROGRAM BUDGET.**

\* \* \* \* \*

**WHEREAS**, the Southwest Texas Regional Advisory Council for Trauma (STRAC) has informed the San Antonio Fire Department (SAFD) of the award of a grant to SAFD in an amount up to \$30,914.00 of FY 19 EMS Traumas Care System (a.k.a. County 911) funds to be used by SAFD for eligible goods and services; and

**WHEREAS**, the eligible goods and services for which the grant funds will be used by SAFD include supplies, operational expenses, education and training, equipment, vehicles, and/or communications equipment; and

**WHEREAS**, no cash or in-kind matching contributions are required in connection with this grant; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** A grant to SAFD in an amount up to \$30,914.00 from STRAC, to be used by SAFD for eligible goods and services including supplies, operational expenses, education and training, equipment, vehicles, and/or communications equipment for FY 2019, is hereby accepted.

**SECTION 2.** A copy of a letter from STRAC to SAFD regarding this grant and setting forth certain specifics regarding the use of the grant funds is attached hereto as **Attachment 1** and made a part hereof for all purposes. The City Manager or her designee, or the Fire Chief or his designee, are each hereby authorized to execute any and all additional documents necessary to effectuate and evidence the acceptance of the grant and/or perform the programs for which the grant funds will be used, without further action by the City Council.

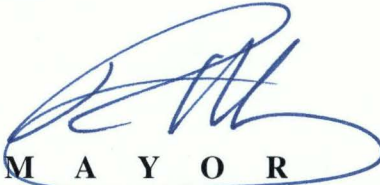
**SECTION 3.** The City Manager or her designee, or the San Antonio Fire Chief or his designee, is hereby authorized to accept grant funds in an amount up to \$30,914.00 from the Southwest Texas Regional Advisory Council for Trauma (STRAC) for the grant period of October 1, 2018 through September 30, 2019.

**SECTION 4.** Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$30,914.00 from STRAC will be appropriated in said fund. A formal final budget which will include a department specific fund, Internal Order numbers, and General Ledger numbers will be submitted by the department upon award.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer (“DCFO”), City of San Antonio. The DCFO may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

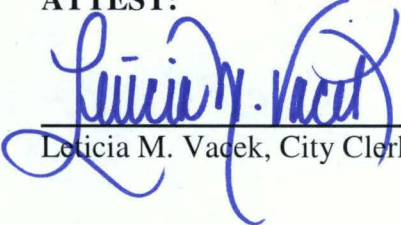
**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 13<sup>th</sup> day of December, 2018.



**M A Y O R**  
Ron Nirenberg

**ATTEST:**



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Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**



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Andrew Segovia, City Attorney

<b>Agenda Item:</b>	19 ( in consent vote: 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15A, 15B, 16A, 16B, 16C, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 36, 37, 38, 39, 40, 41, 43, 44, 45, 46, 47, 48, 49A, 49B, 50A, 50B, 50C, 51A, 51B, 51C, 52, Z-1, 53, Z-2 )						
<b>Date:</b>	12/13/2018						
<b>Time:</b>	11:10:11 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	Ordinance accepting a grant for goods and services from the Southwest Texas Regional Advisory Council for Trauma (STRAC) in the amount of \$30,914.00 and approves a program budget. [Erik J. Walsh, Deputy City Manager; Charles N. Hood, Fire Chief]						
<b>Result:</b>	Passed						
<b>Voter</b>	<b>Group</b>	<b>Not Present</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion</b>	<b>Second</b>
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x				
William Cruz Shaw	District 2		x				x
Rebecca Viagran	District 3		x			x	
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Greg Brockhouse	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8	x					
John Courage	District 9		x				
Clayton H. Perry	District 10		x				

RKN  
12/13/18  
Item No. 19

# **ATTACHMENT I**





October 17, 2018

San Antonio Fire Department  
Attn: Yvette Granato

**Re: FY19 EMS Trauma Care System (a.k.a. County 911) Funds**

Dear Chief Granato,

This year (FY19) county funds awarded to San Antonio Fire Department total \$ 30,914.00.

In lieu of a disbursement of funds to the City of San Antonio Fire Department, STRAC will be responsible for the management of the grant and account for all funds being disbursed, and in turn, will be providing goods and services to the San Antonio Fire Department.

All procurement activity associated with this grant-funded program shall follow all existing Department of State Health Services, Division of Emergency Management (DSHS DEM) guidelines for the purchase of goods and services without exception. It is critical that all procurement provisions of the grant be completely followed. When in doubt, please contact STRAC for proper guidance. The STRAC must report all expenditures to DSHS DEM by the end of fiscal year. Grantees should ensure that costs claimed under STRAC must report all expenditures to DSHS DEM by the end of fiscal year. Grantees should ensure that costs claimed under STRAC grants are eligible and reasonable. Below is a list of the eligible and non-allowable expenses:

**Eligible expenses**

- Supplies
- Operational Expenses
- Education and training
- Equipment
- Vehicles; and/or
- Communications Equipment

**Non-allowable expenses**

- Buildings
- Land
- Investments (stocks, bonds, mutual funds, etc.)
- Tax

It is imperative that grant funds are used and accounted for properly. Violations can result in a range of penalties, including suspension of future funds from the grantor, the return of all funds associated with the award, including those already expended and the creation of potential legal liability for the agency. Your cooperation in helping us meet this deadline and policies are greatly appreciated.

Please give Mary, our accounting manager, a call at 210-233-5834 or email at [accounting@strac.org](mailto:accounting@strac.org) if you have any questions about this funding, eligible expenses or the reporting process.

Sincerely,

A handwritten signature in black ink that reads "Eric Epley".

Eric Epley  
Executive Director